

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, September 15, 2009 - 6:00 p.m.

The Board of Supervisors held a brief executive session before the start of the meeting to discuss a personnel issue.

The Public Work Session was called to Order by Vice - Chairman Raubenstine at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Raubenstine, Williams, Parr and Gobrecht. Also present were Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA – There were none.

Vice-Chairman Raubenstine read a letter dated September 10, 2009 from Scott Barnhart. Scott submitted his formal notice of resignation from the Board of Supervisors, Office Administrator and Roadmaster, effective immediately. The Board accepted his resignation in a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board elected Supervisor Nils Parr as the Chairman of the Board to replace Scott Barnhart. Supervisor Raubenstine voted in opposition to this motion. The Board members then approved a proposal and contract from Hanover Land Services to provide consulting services to West Manheim Township. Supervisor Gobrecht made a motion to accept this proposal and have Hanover Land Services provide assistance for Interim Manager, Roadmaster and Zoning Officer until a new Township Manager can be hired. Supervisor Williams seconded the motion and it was carried with Supervisor Raubenstine voting “no”. Scott Barnhart will provide these services weekly from Mondays – Thursdays from 8:00 am until 12:00 noon at the Township Office at a rate of \$46.50/hour. The Board then appointed Andy Hoffman to the position of Supervisor until the end of 2009 in a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried.

In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board agreed to begin the Conditional Use Hearing at this time.

A Public Hearing was then held to hear comments on an application for conditional use from New Cingular Wireless PCS, LLC to construct a commercial communications monopole and equipment shelter at the site of the West Manheim Township Elementary School. A court reporter was present to take the minutes of the Public Hearing. At the

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conclusion of the Public Hearing, the Board decided to continue the Hearing until the next Board Meeting on October 1, 2009 at 6:00 p.m.

APPROVAL OF AGENDA: The Agenda was approved with the following additions, (J. T. Hand of The York Water Company will address the Board following the Approval of Disbursements and 12H – Tri-County Park Expenses), in a motion by Supervisor Williams and seconded by Supervisor Raubenstine. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of September, 2009, from all Funds, were approved as listed in a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried.

Mr. J. T. Hand, Chief Operating Officer of The York Water Company, discussed the proposed Shut-off Agreement with the Township. The previous agreement is no longer in the preferred format for the PA Public Utility Commission. York Water will be responsible for repairing the curb stop if a York Water employee damages the stop while shutting water off or turning water on. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board approved the signing of the revised agreement.

RECREATION BOARD REPORT: Noah Staub was not present to discuss the remote control car track. David Barber was available to answer any questions of the Rec Board. Supervisor Raubenstine asked about the dog park and if any work has been completed on the area. He wondered if a fund raiser was to be held to benefit the dog park but was not on Township property, would Township insurance cover them. The insurance carrier will be contacted concerning this issue.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for August, 2009 was approved in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried. (B) Chief expressed his difficulty in contacting vendors for quotes for the digital camera and monitoring devices. He should have more information at the next meeting.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated September 15, 2009. Written copies were distributed to Supervisors and Staff (copy in Township files). Public Improvement Construction --- Lutheran Social Services – In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board re-approved this plan. The ninety day time limit for recording had elapsed. Construction Projects ---

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Area 2 & 3 Sanitary Sewer – There are a few sanitary sewer customers who will not be served by public water. In a motion by Supervisor Raubenstine, seconded by Supervisor Williams and a unanimous roll call vote, the Board adopted Resolution #2009-38 establishing the sewer rates for these customers. Investigations and Reports --- Zoning Ordinance Update – Resolution #2009-39 establishing an inventory of the historical resources was adopted in a motion by Supervisor Raubenstine, seconded by Supervisor Williams and a unanimous roll call vote. Township Business --- Municipal Building – There are several outstanding invoices from Midstate Mechanical for electrical work done at the new building. In a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried, the Board decided to contact a local electrician to put a price on the outstanding issues. The Engineer will then adjust the application for payment and submit it back to Midstate Mechanical.

SOLICITOR'S REPORT: Linus advised the Board that there is a note on the Reservoir Heights Subdivision Plan that was approved in 2007 that indicates no fence can be constructed in the easements on the Scott McIlvain property. In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board decided to table this discussion until the next meeting and advise the McIlvains to be present. Linus reported that the Grubbs have resubmitted an application to the Zoning/Hearing Board for a special exception. This application will come before the Township Planning Commission on Thursday. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board authorized Linus to attend the Zoning/Hearing Board Meeting when this comes before that Board.

ROADS, WATER LINE EXTENSIONS, PUBLIC SEWER and ETC. – There was nothing further to discuss.

CORRESPONDENCE: (1) Letter from the York County Planning Commission concerning the PA Wayfinding Signage Program in order to direct the traveling public to businesses and attractions. (2) Letter from South Western School District regarding the “Black and White Goes Green Event” to be held at Park Hills Elementary School on Saturday, October 17, 2009 from 9:00 AM to 1:00 PM.

REPORTS: The Treasurer's Report for August, 2009 was approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Raubenstine and carried.

The Code Enforcement Officer's Report for August, 2009, was accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

The SEO Report for August, 2009 was approved and accepted in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

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The Utilities Supervisor Report for August, 2009, was accepted, as distributed, in a motion by Supervisor Raubenstine, seconded by Supervisor Williams and carried.

The EMA Activity Report for August, 2009 was approved and accepted in a motion by Supervisor Williams and seconded by Supervisor Gobrecht. Motion carried.

OTHER BUSINESS: (A) The Resolution for the Historic Preservation Overlay District was adopted during the Engineers Report. (B) The Solicitor has drafted and advertised an Ordinance to amend Ordinance #3-97. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and a unanimous roll call vote, the Board adopted Ordinance #08-2009 which creates the office of township manager and establishes powers and duties of the office of township manager. (C) The Annual York County Association Convention will be held on Thursday, November 12, 2009. Anyone wishing to attend should contact the Secretary to get registered. (D) The Board accepted the 2010 MMO's for the Uniformed and Non-uniformed Pension Plans. (E) The Shut-Off Agreement with The York Water Company was approved earlier in the Agenda. (F) The Township has received a response from Donald Bubb, Transportation/Traffic Engineer for the York County Planning Commission, with the results of a study for stop signs at Fairview Dr. and Muhlenberg Dr. and Fairview Dr. and Sunset Dr. Multi-way stops are not warranted at either location. This information will be passed on to Lutheran Social Services. They requested the traffic study. (G) In a motion by Supervisor Raubenstine, seconded by Supervisor Williams and carried, the Board approved the purchase of a new computer for the reception area. A new computer will be needed when the Township decides on payments by credit card. The new computer will be purchased from ProSolutions, Inc. in the amount of \$1,062.00. (H) Supervisor Raubenstine reported that South Western School District will need to replace equipment at the Tri-Township Park on the corner of Black Rock Rd. and Bowman Rd. They are requesting a donation from West Manheim Township. Mr. Raubenstine will gather more information to bring back to the Board.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Charles Bankert of 1582 Oakwood Drive asked if the hole in the road in front of his property could be fixed. Scott will get in touch with Public Works and take care of the hole. Judy Maust asked if the Board could keep the Guthrie Memorial Library in the Budget discussions due to the lack of state funding. Dave Barber of KenLee Circle asked the Board to take a look at the intersection of Harget Dr. and Rt. 94. The street signed is obscured by trees and there is a lot of washout on the road. Harold Hartlaub wished to thank Andy Hoffman for accepting the appointment to Supervisor until the end of 2009. Supervisor Gobrecht asked how the Board members could find out about the health issues that may come about with the A T & T monopole and Linus indicated this could be discussed in an executive session before the vote. Supervisor Raubenstine thanked the residents for coming out to the Public Hearing with their comments.

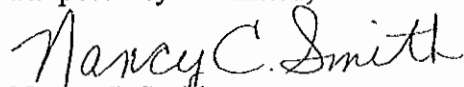
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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting – Thursday, October 1, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, October 20, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 8:20 p.m. in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy C. Smith". The signature is written in black ink and is positioned above the printed name and title.

Nancy C. Smith
Secretary